



PASADENA ECONOMIC DEVELOPMENT CORPORATION

NOTICE

TAKE NOTICE that the Board of Directors (“the Board”) of the Pasadena Economic Development Corporation will hold a **Pre-Board meeting at 3:00 p.m. and a Board meeting immediately following the Pre-Board Meeting, in the Pre-Council Conference Room, 1149 Ellsworth Drive, Pasadena, Texas, on Thursday, March 28, 2019.** At such meeting, the Board will consider the following matters:

BOARD MEETING AGENDA

1. Call to order.
2. Invocation.
3. Pledges of Allegiance.
4. Acceptance of the sworn statement.
5. Administration of Oath of Offices to newly appointed board members, roll call.
6. Election of Officers
7. Consideration of approval of minutes from meeting held on February 28, 2019.
8. Public Comments.
9. Presentation
 - a. Ethics/Open Meetings Act/Permissible Projects Presentation – Jeff Moore, Brown & Hofmeister, LLP.
10. Project Status Update from Robin Green, Director of Public Works.
11. Report by Executive Director.
12. Board Actions – Resolutions.
 - a. Consideration to approve the acceptance of funds from CenterPoint Energy not to exceed the annual amount of \$12,000.00.

- b. Consideration to authorize Staff to reimburse eligible legal expenses related to the Harris County Grand Jury Investigation and Indictments in an amount not to exceed of \$300,000.00.
 - c. Consideration to approve and adopt the Business Enhancement Program Guidelines, Application and Grant Agreement for release and circulation.
 - d. Consideration to authorize Staff to approve and award a contract for the demolition of the High Rise Building at 1001 Southmore Avenue (CIP# M039) to D.H. Griffin of Texas, Inc., lowest responsible bidder, in the amount of \$748,000.00, with a 10% contingency of \$74,800.00 for a total appropriation of \$822,800.00.
 - e. Consideration to authorize Staff to negotiate and execute an agreement for professional and consulting services with Loflin Environmental Services, Inc. for the High-Rise Building at 1001 Southmore Avenue (CIP# M039) in the amount of \$22,250.00.
 - f. Consideration to authorize Staff to negotiate and execute an agreement with ERC Environmental and Construction Services, Inc. to provide project management services for demolition of the High Rise Building at 1001 Southmore Avenue (CIP# M039) in the amount of \$48,000.00.
 - g. Consideration to authorize Staff to negotiate and approve a design agreement with Gerry DeCamp, P.E., PTOE, for the Traffic Mobility Improvements Phase II Project (CIP #T014) in the amount of \$218,842.00.
13. Comments by Board Members.
14. Executive Session.
- a. Convene in executive session pursuant to Section 551.087, Texas Government Code to deliberate regarding economic development negotiations for Business Attraction/Retention Projects.
 - b. Convene in executive session pursuant to Section 551.087, Texas Government Code to deliberate regarding economic development negotiations for Business Attraction/Retention Projects – Project #1901.
 - c. Convene in executive session pursuant to Section 551.072, Texas Government Code to deliberate the purchase, exchange, lease or value of real property – Project #1902.
15. Reconvene Into Regular Session.

The Board will reconvene into Regular Session, pursuant to the provisions of Chapter 551 of the Texas Government Code, to take any action necessary regarding:

- a. Deliberation regarding economic development negotiations for Business Attraction/Retention Projects.
- b. Deliberation regarding economic development negotiations for Business Attraction/Retention Projects – Project #1901
- c. Deliberation regarding real property – Project #1902.

16. Adjournment.