PASADENA ECONOMIC DEVELOPMENT CORPORATION
Board Meeting
September 24, 2026, 3:00 p.m.
Minutes

Members Present:
Marilyn Wilkins, Vice President
Ernesto Paredes, Secretary
Salvador Serrano, Jr. Treasurer
Efren Arjona
Jesse San Miguel

Members Absent:
Rick Lord, President
Angela West

Others Present:
Jeff Moore, Brown & Hofmeister, LLP (via Zoom)
Arturo Marquez, PEDC Director
Karina Tomlinson, PEDC Manager
Julianne Echavarria, PEDC Marketing Manager
Dr. Jo Anne Estrada, Visit Pasadena Manager
Yolanda Vegas de Eaves, Sr. Office Assistant
Mikayla Wallace, Intern
Sukritha Allampati, Intern

Agenda Item One: Call to order
The Board meeting for the September 24, 2026 Pasadena Economic Development Corporation was called to order at 3:00 pm by Board Vice President, Marilyn Wilkins.

Agenda Item Two: Invocation
Invocation given by: Salvador Serrano Jr., Board Treasurer.

Agenda Item Three: Pledges
Pledges led by: Jesse San Miguel, Board Member.

Agenda Item Four: Public Comments
No comments made by any attendees

Agenda Item Five: Approval of Minutes from August 27, 2026
Marilyn Wilkins called for a motion to approve the minutes from the meeting held on August 27, 2026. Jesse San Miguel made a motion to approve the minutes, seconded by Ernesto Paredes. MOTION CARRIED UNANIMOUS.

Agenda Item Six: Board Actions – Resolutions

a. **PEDC RESOLUTION 26-026 –** Consideration to authorize Staff to negotiate and execute an Economic Development Service Agreement renewal with Bay Area Houston Economic Partnership (BAHEP) in the amount not to exceed $40,000.00.

   Ernesto Paredes made a motion, seconded by Efren Arjona that PEDC Resolution 26-026 be passed, approved and adopted. MOTION CARRIED UNANIMOUS.

b. **PEDC RESOLUTION 26-027 –** Consideration to authorize Staff to negotiate and execute an agreement with Leadership Pasadena, Inc. to assist in the continuation of IMPACT Pasadena Cohort No. 6, in an amount not to exceed $30,000.00.

   Ernesto Paredes made a motion, seconded by Salvador Serrano that PEDC Resolution 26-027 be passed, approved and adopted. MOTION CARRIED UNANIMOUS.

c. **PEDC RESOLUTION 26-028 –** Consideration and action to authorize a promotional expense for a purchase from Business Bricks in the amount of $55,500.

   Efren Arjona made a motion, seconded by Ernesto Paredes that PEDC Resolution 26-028 be passed, approved and adopted. MOTION CARRIED UNANIMOUS.

d. *Board Vice President Marilyn Wilkins opened the Public Hearing at 3:36 pm.*

   There were no comments from the public.

   Board Vice President Marilyn Wilkins closed the Public Hearing at 3:37 pm

   PEDC RESOLUTION 26-029 - Conduct public hearing, consideration and action for the Board to approve a one-time maintenance fee for the Private LTE (Wi-Fi) Network at Pasadena Municipal Golf Course and Pasadena Convention Center in the amount of $30,644.36.

   Ernesto Paredes made a motion, seconded by Jesse San Miguel that PEDC Resolution 26-029 be passed, approved and adopted. MOTION CARRIED UNANIMOUS.

Agenda Item Seven: Report by Arturo Marquez, Director

Arturo Marquez, EDC Director, along with staff, provided a monthly update.

Agenda Item Eight: Comments by Board Members.

Efren Arjona – He congratulated and praised everyone for their work.
Ernesto Paredes – He commented on IMPACT and praised the Pasadena EDC staff for their work.
Jesse San Miguel – He thanked everyone and welcomed the new Interns. He praised the Pasadena EDC staff as well.
Salvador Serrano, Jr. – He praised IMPACT Leadership program; he thanked Brian Freedman from BAHEP, for his presentation.
Marilyn Wilkins – She thanked the everyone over all the great things that are happening.

Agenda Item Nine: Executive Session

****NOTE**** **4:10 PM -** At this time, Board Vice President Marilyn Wilkins announced that the Board would be "going behind closed doors" for an Executive Session.

a. Convene in executive session pursuant to the provisions of Chapter 551 of the Texas Government Code in accordance with the authority contained in Section 551.071, regarding pending or contemplated litigation - Way-Tech, Inc. v. Pasadena EDC.

Agenda Item Ten: Reconvene into Regular Session

****NOTE* 4:18 PM** - At this time, Board Vice President Marilyn reconvened the Regular Board Meeting.

The Board will reconvene into Regular Session, pursuant to the provisions of Chapter 551 of the Texas Government Code, to take any action necessary regarding the Executive Session:

a. Deliberation regarding pending or contemplated litigation - *Way-Tech, Inc. v. Pasadena EDC*.

- There was no deliberation on this item.

Agenda Item Eleven: Adjournment

Board Vice President, Marilyn Wilkins called for a motion to adjourn the September 24, 2026, meeting at 4:18 pm. Ernesto Paredes moved, seconded by Jesse San Miguel. MOTION CARRIED UNANIMOUS.